Policy Concept Form

As part of the University of Oregon Policy development process, all new Policy proposals, as well as proposals for the revision or repeal of existing Policies, must be submitted via this form to the University Secretary (the policy custodian). The Secretary will forward completed concept forms to the President’s Policy Advisory Council for consideration pursuant to the University’s Policy on University Policies. Please remember:

A Policy is “a high-level, broadly stated overall plan embracing general goals, principles and procedures of the university with intent to guide decisions, actions and other matters; characterized by defining ‘what’ needs to be done rather than ‘how’ to do it; a policy has the force of establishing rights, requirements and responsibilities.”

[Complete the following information as thoroughly as possible; response boxes will expand as filled.]

CONCEPT SUBMITTED BY:

<table>
<thead>
<tr>
<th>NAME:</th>
<th>Angela Wilhelms</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHONE:</td>
<td>6-5561</td>
</tr>
<tr>
<td>EMAIL:</td>
<td><a href="mailto:wilhelms@uoregon.edu">wilhelms@uoregon.edu</a></td>
</tr>
<tr>
<td>ORGANIZATION:</td>
<td>Office of the Secretary</td>
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POLICY CONCEPT SUBJECT MATTER (including existing policy number if appropriate):

| Revisions/Updates to UO Policy 2.99.02 (Conferral of Posthumous Degrees) |

STATEMENT OF NEED FOR THIS POLICY CONCEPT (i.e. What is the problem this concept seeks to address, and how does this proposal do so?):

This policy did not need significant revisions as it was fairly recently updated. However, parties agreed that removing procedures from the body of the policy was appropriate. Those can live with the Vice President for Student Life and the Registrar. Cleaning up the language in the policy makes it more clear, but also makes it less onerous to a grieving parent or family member who might be interested in initiating the process. The key procedural provisions relating to time to completion and exceptions are maintained. Time to completion is addressed in the new paragraph 2; exceptions were actually repeated in the prior document (living once as prior paragraph 2 and also as procedures III). Having detailed policies such as “final grades of ‘P’, etc are not
necessary – those processes and systems may change over time and the Registrar’s office is well-situated to manage those processes.

WHO OR WHAT MIGHT BE AFFECTED BY THIS POLICY CONCEPT, AND HOW? List all individuals, groups, etc. that would be impacted by this concept and the nature of any possible impacts (both positive and negative).

Student Life, Registrar, Academic Affairs, misc. departments and families interested in seeking a posthumous degree

WHAT COSTS MIGHT BE ASSOCIATED WITH THIS CONCEPT, BOTH IMPLEMENTATION AND RECURRING?

None

WHAT OTHER RESOURCES (HUMAN, PHYSICAL, OPERATIONAL, FINANCIAL, TECHNOLOGICAL, ETC.), WILL BE NEEDED TO IMPLEMENT AND MAINTAIN COMPLIANCE WITH THIS POLICY?

None

DOES THE PROPOSED CONCEPT IMPACT EXISTING POLICIES, GUIDELINES OR PROCEDURES? DOES THE PROPOSED CONCEPT RELATE TO A MATTER WITHIN A UNION CONTRACT? IF SO, PLEASE LIST.

Yes (see above)

ADDITIONAL INFORMATION YOU WISH TO SHARE?

These revisions were vetted by and written in coordination with Academic Affairs (on behalf of the Provost also), Student Life, the University Registrar and General Counsel. Once finalized, this policy will also receive a new number according to the new naming convention.

PLEASE PROVIDE ANY SUGGESTED LANGUAGE AS AN ATTACHMENT TO THIS FORM.

FOR OFFICE USE ONLY

Date Received: