



Policy Concept Form

As part of the University of Oregon Policy development process, all new Policy proposals, as well as proposals for the revision or repeal of existing Policies, must be submitted via this form to the University Secretary (the policy custodian). The Secretary will forward completed concept forms to the President’s Policy Advisory Council for consideration pursuant to the University’s Policy on University Policies. Please remember:

A Policy is “a high-level, broadly stated overall plan embracing general goals, principles and procedures of the university with intent to guide decisions, actions and other matters; characterized by defining ‘what’ needs to be done rather than ‘how’ to do it; a policy has the force of establishing rights, requirements and responsibilities.”

[Complete the following information as thoroughly as possible; response boxes will expand as filled.]

CONCEPT SUBMITTED BY:

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ORGANIZATION:	Office of the Secretary

POLICY CONCEPT SUBJECT MATTER (including existing policy number if appropriate):

Revisions/Updates to UO Policy 2.99.02 (Conferral of Posthumous Degrees)

STATEMENT OF NEED FOR THIS POLICY CONCEPT (i.e. What is the problem this concept seeks to address, and how does this proposal do so?):

This policy did not need significant revisions as it was fairly recently updated. However, parties agreed that removing procedures from the body of the policy was appropriate. Those can live with the Vice President for Student Life and the Registrar. Cleaning up the language in the policy makes it more clear, but also makes it less onerous to a grieving parent or family member who might be interested in initiating the process. The key procedural provisions relating to time to completion and exceptions are maintained. Time to completion is addressed in the new paragraph 2; exceptions were actually repeated in the prior document (living once as prior paragraph 2 and also as procedures III). Having detailed policies such as “final grades of ‘P’, etc are not

necessary – those processes and systems may change over time and the Registrar’s office is well-situated to manage those processes.

WHO OR WHT MIGHT BE AFFECTED BY THIS POLICY CONCEPT, AND HOW? *List all individuals, groups, etc. that would be impacted by this concept and the nature of any possible impacts (both positive and negative).*

Student Life, Registrar, Academic Affairs, misc. departments and families interested in seeking a posthumous degree

WHAT COSTS MIGHT BE ASSOCIATED WITH THIS CONCEPT, BOTH IMPLEMENTATION AND RECURRING?

None

WHAT OTHER RESOURCES (HUMAN, PHYSICAL, OPERATIONAL, FINANCIAL, TECHNOLOGICAL, ETC.), WILL BE NEEDED TO IMPLEMENT AND MAINTAIN COMPLIANCE WITH THIS POLICY?

None

DOES THE PROPOSED CONCEPT IMPACT EXISTING POLICIES, GUIDELINES OR PROCEDURES? DOES THE PROPOSED CONCEPT RELATE TO A MATTER WITHIN A UNION CONTRACT? IF SO, PLEASE LIST.

Yes (see above)

ADDITIONAL INFORMATION YOU WISH TO SHARE?

These revisions were vetted by and written in coordination with Academic Affairs (on behalf of the Provost also), Student Life, the University Registrar and General Counsel. Once finalized, this policy will also receive a new number according to the new naming convention.

PLEASE PROVIDE ANY SUGGESTED LANGUAGE AS AN ATTACHMENT TO THIS FORM.

FOR OFFICE USE ONLY

Date Received:



REASON FOR POLICY

To establish the policy governing conferral of posthumous degrees for University of Oregon students.

ENTITIES AFFECTED BY THIS POLICY

University employees and students.

WEB SITE ADDRESS FOR THIS POLICY

<http://policies.uoregon.edu/policy/by/1/0299-general/posthumous-degrees-conferral>

RESPONSIBLE OFFICE

For questions about this policy, please contact the Office of Student Life (541-346-3216) or the office of the University Registrar (541-346-2935).

ENACTMENT & REVISION HISTORY

[Redacted to save space in this draft document]

POLICY

Upon learning that a student has died, the Vice President for Student Life, with appropriate consultation from Academic Affairs, will confer with the University Registrar, and, if applicable, the Dean of the Graduate School or Dean of the School of Law, to determine if the student is eligible for a posthumous degree. If the student possessed the necessary academic credentials at the time of death, and if the family wishes, the Vice President for Student Life shall recommend that the University President authorize the posthumous issuance of the degree.

To receive a posthumous degree, at the time of death, the Registrar must confirm that a student was (a) officially enrolled or (b) actively pursuing degree completion and within two terms of degree completion, that is, the current term and one additional term.

Exclusions and Special Situations: Exceptions to the policy will be made by the University President based on a recommendation by the Provost.

RELATED RESOURCES

To initiate the process, please contact the Office of Student Life: 541-346-3216.



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ENACTMENT & REVISION HISTORY

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POLICY

Upon learning that a student has died, the Vice President for Student [AffairsLife](#), with appropriate consultation from Academic Affairs, will confer with the University Registrar, and, if applicable, the Dean of the Graduate School or Dean of the School of Law, to determine if the student is eligible for a posthumous degree. If the student possessed the necessary academic credentials at the time of death, and if the family wishes, the Vice President for Student [AffairsLife](#) shall recommend that the University President authorize the posthumous issuance of the degree.

To receive a posthumous degree, at the time of death, the Registrar must confirm that a student was (a) officially enrolled or (b) actively pursuing degree completion and within two terms of degree completion, that is, the current term and one additional term.

Exclusions and Special Situations: Exceptions to the policy will be made by the University President based on a recommendation by the Provost ~~to the University President~~.

Procedures:-

~~I. Undergraduate: Baccalaureate Degree Candidate~~

- ~~A. The Vice President for Student Affairs shall inquire of the University Registrar.
 - ~~1. At the time of death, was the student a) officially enrolled or b) actively pursuing degree completion within one term of graduation?~~
 - ~~2. Would the student have met all general education requirements for a degree, had s/he had the opportunity to a) complete the course work for which s/he was registered at the time of death or b) to complete coursework within one additional term?~~~~
- ~~B. If the answers to the two questions above are both yes, the University Registrar shall ask the student's major department(s) to evaluate the student's academic record to determine if satisfactory completion of current course enrollment(s) and/or completion of one additional term would have satisfied all major course requirements as required by the major department(s).~~
- ~~C. If all the above conditions are met, the University Registrar shall notify the Vice President for Student Affairs who, with appropriate input from Academic Affairs, shall consult with the University President. At the University President's direction, the Vice President for Student Affairs shall contact the deceased student's immediate family to determine whether the family is receptive to the University's granting a posthumous degree.~~
- ~~D. If affirmative, the University President may then direct the University Registrar to record final grades of "P" in classes in which the student was enrolled, record the award of the degree, order the appropriate diploma, and arrange for the appropriate listing in the commencement program and official degree lists.~~
- ~~E. The University President shall write a letter to the appropriate family member(s) announcing the honor of the posthumous degree and the date of the commencement ceremony at which the degree will be granted.~~

~~II. Graduate: Graduate or Law Degree Candidate~~

- ~~A. In consultation with Academic Affairs, the Vice President for Student Affairs shall inquire of the major department and Dean of the Graduate School or Dean of the School of Law whether the student, upon satisfactory completion of current course enrollments or one additional term of enrollment, would have satisfied requirements for the degree, and whether a thesis or dissertation would have been required for graduation.~~
- ~~B. If a thesis or dissertation would have been required, the Dean of the Graduate School or Dean of the School of Law shall consult with the chair and members of the thesis or dissertation committee to determine whether the student could have completed and~~

~~defended the thesis or dissertation during the current or subsequent term or semester. The Dean of the Graduate School or Dean of the School of Law shall be informed of the determination.~~

~~C. If the student reasonably could have completed all requirements for the degree, then the Vice President for Student Affairs shall proceed according to I.C. et seq. above.~~

~~**III. Exceptions to the policy will be based on a recommendation by the Provost to the University President.**~~

RELATED RESOURCES

[To initiate the process, please contact the Office of Student Life: 541-346-3216.](#)