

POLICY CONCEPT FORM

Name and UO Title/Affiliation:	Katy Krieger, Project Manager, Office of the Provost Kassy Fisher, Associate Vice President and Chief of Staff for the Office of the Provost (now Office of the President)
Policy Title/# (if applicable):	Admission Requirements (Former Oregon Administrative Rule Chapter 580 Division 10, Sections 0001 through 0005), 3.001 Review of Undergraduate Admission Requirements, and Admission Policy, Second Language (former OUS Policy 7)
Submitted on Behalf Of:	Janet Woodruff-Borden, Interim Provost and Executive Vice President
Responsible Executive Officer:	Office of the Provost

SELECT ONE: **New Policy** **Revision** **Repeal**

*Would require revision of Admission Requirements (Former Oregon Administrative Rule Chapter 580 Division 10, Sections 0001 through 0005) and repeal of 3.001 Review of Undergraduate Admission Requirements, and Admission Policy, Second Language (former OUS Policy 7).

HAS THE OFFICE OF GENERAL COUNSEL REVIEWED THIS CONCEPT: **Yes** **No**

If yes, which attorney(s): Ryan Hagemann

GENERAL SUBJECT MATTER

Include the policy name and number of any existing policies associated with this concept.

Admission Requirements <https://policies.uoregon.edu/admission-requirements>
 Review of Admissions Requirements <https://policies.uoregon.edu/review-admission-requirements>
 Review of Admissions Requirements <https://policies.uoregon.edu/content/admission-policy-second-language>

RELATED STATUTES, REGULATIONS, POLICIES, ETC.

<i>Section of policy</i>	<i>Relevant university policy</i>	<i>Relevant department-level policy or procedure</i>
Full policy points to this cross-referenced related policy	Policy Document	

3.001 Review of Undergraduate Admission Requirements		
3.005 Establishment of Minimum Standards for Entry Into Programs	OAR 580-015-0025	

STATEMENT OF NEED

What does this concept accomplish and why is it necessary?

Consolidation of 3 separate admissions policies into one policy related to admissions.

- This change sets the precedent that, though the Office of the Provost reviews this policy, the responsibility of writing, proposing, and upholding these standards falls to the Office of Admissions (and in the case of graduate admissions, the Division of Graduate Studies). This includes new contact information as well as vetting and approving the implemented standards as the policy governs. Additional language changes were made to clarify the policy and make it more usable.
- Updating of contact information for the Office of the Provost for clarity. Removal of specific year dates so that the mentioned eight-year post-high school period more generally applies in the policy, which makes it a more applicable and flexible policy. Removal of procedural information from the policy so that all process-related questions are directed to the Office of Admissions website. This revision allows for the Office of Admissions to provide more direct information and support to prospective and current students on the second language requirements. Policy language refinement also took place to make the policy more usable (especially by students). Revisions aim to make the second language requirements for admissions clearer (from 10 subpoints to 6 subpoints) and more agile to readers as well as to engage potential readers with the Office of Admissions with questions, comments, and concerns around this policy. To provide updated processes that the Office of Admissions follows around second language assessments, equivalencies, and restrictions.
- Refined the language of the policy for clarity and usability (especially by students). Removal of the affirmative action goals around enrollment portion of the policy because, although the University has been steadily improving in diversity over the years, the Office of Admissions has not been guided by Affirmative Action policies. Updated information on the MyUOHealth portal so that prospective and current students reading the policy know they can directly access the listed materials or provide the listed documents directly through their portal (updated terminology change).

AFFECTED PARTIES

Who is impacted by this change, and how?

All prospective and current students at the UO since they are held to these admissions standards and pre-entrance health requirements. The faculty and staff at the UO since their positions might interface with UO admissions requirements and/or the pre-entrance health requirements. K-12 and community college advising and programming since they prepare future UO students for admissions and transfer. The Office of the Admissions since they are taking the role of the Responsible Office with this change. Other offices (Division of Graduate Students, AEI, and the School of Law will continue to manage their admissions processes, policies, and work).

CONSULTED STAKEHOLDERS

Name	Office	Date
Erin Hays	Assistant VP for Student Services and Enrollment Management	11/15/22-6/3/2023
Julia Pomerenk	Assoc VP & University Registrar	11/15/22-6/3/2023
Jim Brooks	Senior Assoc VP for SSEM, Interim Chief of Staff SSEM, Director of Student Financial Aid and Scholarships	11/15/22-6/3/2023
Deb Beck	Assoc VP SSEM, Executive Director Univ Health Services	11/15/22-6/3/2023
SSEM Team	Various additional stakeholders in SSEM including Sarah Strickler, Satomi Ladd, etc.	11/15/22-6/3/2023
Ron Bramhall	Assoc VP for Academic Affairs	11/15/22-5/18/2023
Cheryl Ernst	AEI	4/1/23-4/30-23
Tany Gupta, Patricia Lambert, Sandy Weintraub (ex-officio), Ron Bramhall, Jeslyn Everitt, Chris Meade	OtP Policies Workgroup	5/1/2023-5/18/2023
Kassy Fisher	OtP Chief of Staff (named President's Chief of Staff)	11/15/22-5/22/23
Krista Chronister, Jered Nagel, Hannah Snyder-Lynch	Division of Graduate Studies	3/15/23-5/1/23

Admission Requirements and Review Policy

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Admission Requirements

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Reason for Policy:

This policy contains matters pertaining to standards for admission and other admission requirements and the review of admissions requirements.

Entities Affected by this Policy:

All students and employees who interact with the above mentioned matters

Responsible Office:

For questions about this policy, please contact the Office of Admissions at 541-346-3201 or admissions@uoregon.edu.

Policy:

Admission Requirements

A. Standards for Admission

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- (1) The University sets standards for ~~undergraduate~~ admissions. Standards for undergraduate admission may include but need not be limited to high school graduation, curriculum requirements, prior college-level coursework, standardized test scores and grades. Standards for graduate admission may include but need not be limited to holding an undergraduate degree, curriculum requirements, prior college-level coursework, standardized test scores and grades.
- (2) Standards may vary by residency classification.
- (3) The University may establish alternatives and exceptions to the standards. The holistic review of applications for admission is the process used to consider exceptions to stated standards.
- (4) The ~~Office of the~~ President or their designee may delegate authority to establish enrollment limitations and to set higher and additional standards for admission to academic courses and programs.
- (5) The University shall periodically review admission standards no later than February of the preceding calendar year.

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B. Affirmative Action Goals: Enrollment

~~(1) The University President shall establish affirmative action goals and procedures for the purpose of increasing the proportion of minorities and women enrolled in programs where minorities or women are underrepresented. The University shall be sensitive to the need for effective support for such students.~~

~~(2) For purposes of this policy, "minority" refers to Black African Americans, Hispanic Americans, Asian/Pacific Island Americans and American Indians/Alaskan Natives.~~

~~(3) The goals and procedures established under this policy shall be reviewed by the President for adequacy and effectiveness at the end of each biennium and modified accordingly. A report of this biennial review shall be submitted to the Board.~~

BC. Compulsory Pre-Entrance Health Requirements

- (1) For the protection of the public health and benefit of the student, the University requires a completed health history questionnaire, evidence of immunizations, or appropriate titer testing, and a completed Tuberculosis (TB) questionnaire entered in the student's MyUOHealth ~~Logon portal at health.uoregon.edu~~ as a condition of enrollment. The University pre-matriculation health and immunization requirement is defined at health.uoregon.edu.
- (2) A report from ~~a private the student's~~ physician may be required in certain instances. ~~C~~ases justifying use of ~~a private the student's~~ physician's report include students participating in ~~varsity intercollegiate~~ athletics and students requiring clearance for participation in physical education.
- (3) Immunization requirements may be waived for students for medical or non-medical reasons. Please be aware that, based on guidance from public health authorities, students who waive vaccine requirements may be excluded from campus for some disease outbreaks. Medical waivers require a letter from a licensed physician and non-medical waivers require counseling from a licensed physician; either the student's own or through University Health Services. Documentation requirements may be found at health.uoregon.edu

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~~Office of Enrollment Management at vpem@uoregon.edu~~

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3.001 Review of Undergraduate Academic Admission Requirements

The ~~Office of the~~ Provost ~~will shall~~ review and approve ~~undergraduate~~ academic admission requirements for the University. To enable timely institutional planning, program implementation, publications, and notice to prospective students, the Provost ~~will shall~~ approve revised admission requirements ~~annually in the preceding year (for example, no later than February of the preceding calendar year for undergraduate admissions).~~

3.005 Establishment of Additional Minimum Standards for Admission into Programs

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The University, ~~through the delegation of the Provost,~~ may establish minimum academic and other standards for admission into particular programs in excess of those established for the institution. In addition, the University may selectively admit students into these programs on the basis of established standards.

Undergraduate Admission Policy, Second Language

- ~~1.~~(1) The University will require second language proficiency for students seeking admission.
- ~~2.~~ ~~Students who graduated from high school prior to 1997-98 and Students~~students who have been out of high school for a period of eight or more years at the time of admission may apply for an exemption of the second language requirement.
- ~~2.~~(3) Students may be admitted to the University under a special exception basis if they have not taken a two-year sequence of any foreign language. In such cases, students entering the University will be required to meet a graduation requirement of satisfactory attainment of the proficiency standard (corresponding to completion of one year of college foreign language).
- ~~3.~~(4) All students entering from community colleges or other colleges and universities will be required to meet the proficiency requirement of a second language.
- ~~4.~~ ~~Students seeking admission from non-English speaking countries will be required to meet an English proficiency requirement using TOEFL scores and other appropriate measures. American Sign Language is acceptable as a second language.~~
- ~~5.~~(5) Demonstrated proficiency in an American Indian language can meet all or part of the second language requirement. Proficiency is as certified by the governing body of any federally recognized tribe.
- ~~5.~~
 - ~~1.~~ ~~Student 8. Second language proficiency may be established through a number of approved methods. These are outlined on the Office of Admissions website. by alternative methods. These include the following:~~
 - ~~2.~~ ~~Pass the Standards-based Measurement of Proficiency (STAMP) test with a score of at least novice-high~~
 - ~~a.~~ ~~Demonstrate proficiency of at least novice-high on the ACTFL scale in American Sign Language (ASL)~~
 - ~~b.~~ ~~Pass ACTFL Oral Proficiency Interview with a score of at least novice-high~~
 - ~~c.~~ ~~Satisfactory performance (grade of pass at 101 and 102 course level) on a Brigham Young Foreign Language Assessment~~
 - ~~d.~~ ~~Score of 500 or higher on an SAT Foreign Language Subject Test~~
 - ~~e.~~ ~~Score of 2 or higher on an Advanced Placement Foreign Language Test~~
 - ~~f.~~ ~~Score of 4 or higher on an International Baccalaureate Standard Level Foreign Language Exam~~
 - ~~g.~~ ~~Score of 40 or higher on a CLEP Foreign Language Exam~~
 - ~~h.~~ ~~Satisfactory performance on a college second language departmental challenge exam~~
 - ~~i.~~ ~~Education satisfactorily completed through 7th grade in school or country where English was not the language of instruction~~
 - ~~j.~~ ~~Satisfactory performance on additional tests (such as SLIP) administered according to accepted district policy, with the approval of the UO course approval working group~~

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~~(6) Demonstrated proficiency in an American Indian language can meet all or part of the second language requirement, as certified by the governing body of any federally recognized tribe. For students seeking admission from non-English speaking countries, English is the second language for the purposes of this policy. These students will be required to meet an English proficiency requirement using TOEFL scores and/or other appropriate measures.~~

~~(7) American Sign Language is acceptable as a second language.~~

~~6.—~~

Related Resources:

[University of Oregon Undergraduate Admissions](#)

[School of Law Admissions](#)

[Division of Graduate Studies Admissions](#)

[American English Institute Admissions](#)

[University Health Services](#)

Related Policies:

[Policy Document on Second Language](#)

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