POLICY CONCEPT FORM

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| **Name and UO Title/Affiliation:** | Steve Robinson, Student Services and Enrollment Management |
| **Current Title/# (if applicable):** | Catering Services on Campus UO 04.00.01 |
| **Submitted on Behalf Of:** | Michael Griffel |
| **Responsible Executive Officer:** | Vice President for Student Services and Enrollment Management |

**SELECT ONE:  New Policy  Revision  Repeal**

*Click the box to select*

**HAS THE OFFICE OF GENERAL COUNSEL REVIEWED THIS CONCEPT:  Yes  No**

**If yes, which attorney(s): Missy Matella**

**GENERAL SUBJECT MATTER**

*Include the policy name and number of any existing policies associated with this concept.*

**UO 04.00.01 Catering Services on Campus**

**RELATED STATUTES, REGULATIONS, POLICIES, ETC.**

*List known statutes, regulations, policies (including unit level policies), or similar related to or impacted by the concept. Include hyperlinks where possible, excerpts when practical (e.g. a short statute), or attachments if necessary. Examples: statute that negates the need for or requires updates to an existing policy; unit level policy(ies) proposed for University-wide enactment; or existing policies used in a new, merged and updated policy.*

**unknown**

**STATEMENT OF NEED**

*What does this concept accomplish and why is it necessary?*

**This revision updates policy to reflect changes in practice.**

**AFFECTED PARTIES**

*Who is impacted by this change, and how?*

**UO Dining Services**

**CONSULTED STAKEHOLDERS**

*Which offices/departments have reviewed your concept and are they confirmed as supportive? (Please do not provide a list of every individual consulted. Remain focused on stakeholders (e.g. ASUO, Office of the Provost, Registrar, Title IX Coordinator, etc.).)*

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| **Name** | **Office** | **Date** |
| **Kathie Stanley** | **Student Life** | **November 2017** |
| **Heather Brown** | **Advancement** | **November 2017** |
| **Kassy Fisher** | **Finance and Admin.** | **November 2017** |