

RECOMMENDATION

The recommendation is to repeal the "Outbreaks of Illness or Physical Symptoms in University Buildings" because it is duplicative with state compliance requirements, and the existing language is a procedure only. If repeal is approved, a procedure will be drafted and posted at http://ehs.uoregon.edu/policies.

The Safety policy states that the university will comply with all federal, state, local and other compliance requirements, and applies to indoor environmental quality situations including Sick Building Syndrome (SBS), Building Related Illness (BRI) and other conditions.

OSHA requirements related to indoor environmental quality, http://www.cbs.state.or.us/osha/pdf/pds/pd-252.pdf

ENTITIES AFFECTED BY THIS POLICY

Safety and Risk Services, including staff responsible for Environmental Health and Safety and Risk Management, were consulted and agree that the policy is redundant with OSHA requirements.

WEB SITE ADDRESS FOR THIS POLICY

http://policies.uoregon.edu/policy/by/1/08-health-and-safety/outbreaks-illness-or-physical-symptomsuniversity-buildings

RESPONSIBLE OFFICE

For questions about this policy, please contact Deb Donning, director, Enterprise Risk Management, <u>donning@uoregon.edu</u>, (541) 346-8209.

ENACTMENT & REVISION HISTORY

Issued by: Vice-President for Administration Date: 02/01/1985 Revision History: 02/01/1985 Approved by President's Staff and Issued by Vice President for Administration [date unknown] Revised 02/08/2010 Policy number revised from 8.000 to 08.00.04 POLICY

Outbreaks of Illness or Physical Symptoms in University Buildings

Effective Date: 02/01/1985 Reason for Policy: To describe procedure for reporting outbreaks of illness or physical symptoms in an University of Oregon building. Policy Statement:

Procedure:

- 1. The President has delegated to the Vice-President for Administration responsibility for handling official responses to outbreaks of illness or physical symptoms in University of Oregon buildings.
- 2. Workers involved or anyone observing such outbreak or symptom shall inform one or all of the following depending on the nature of the problem:
- 1. Building Manager, Safety Officer, Director of Public Safety, and/or Vice-President for Administration;
- 2. Anyone of the four officials originally contacted shall inform the others of the problem;
- 3. Immediate steps to evaluate and solve the problem shall be taken. As the episode warrants, the Environmental Health staff, the Facilities Services Director, and/or Engineer, Director of Human Resources, and/or Director of Student Health Center shall be consulted;
- 3. Regular communication with building occupants will be made by the Building Manager, telephone network, posted notices, Tel-Info tape.
- 4. Any contact with media shall be handled through the Office of Communications.
- 5. The Vice president for Administration shall notify the Vice Chancellor of the Oregon University System of the outbreak or symptoms experienced. This notification shall be made with the expectation that the Chancellor's office will make any formal contacts as directed by the Governer.

RELATED RESOURCES

OSHA requirements related to indoor environmental quality, http://www.cbs.state.or.us/osha/pdf/pds/pd-252.pdf