

POLICY CONCEPT FORM

Name and UO Title/Affiliation:	Steve Robinson, Student Services and Enrollment Management
Current Title/# (if applicable):	OAR 571.022.0100-105 Family Housing Rental Rates, Fees, Charges and Eligibility
Submitted on Behalf Of:	Michael Griffel, Director of Housing
Responsible Executive Officer:	Vice President for Student Services and Enrollment Management

SELECT ONE: **New Policy** **Revision** **Repeal**

Click the box to select

HAS THE OFFICE OF GENERAL COUNSEL REVIEWED THIS CONCEPT: **Yes** **No**

If yes, which attorney(s): Missy Matella

GENERAL SUBJECT MATTER

Include the policy name and number of any existing policies associated with this concept.

Concerns the rates for rentals in family housing

RELATED STATUTES, REGULATIONS, POLICIES, ETC.

List known statutes, regulations, policies (including unit level policies), or similar related to or impacted by the concept. Include hyperlinks where possible, excerpts when practical (e.g. a short statute), or attachments if necessary. Examples: statute that negates the need for or requires updates to an existing policy; unit level policy(ies) proposed for University-wide enactment; or existing policies used in a new, merged and updated policy.

N/A

STATEMENT OF NEED

What does this concept accomplish and why is it necessary?

This revision reflect current practice.

AFFECTED PARTIES

Who is impacted by this change, and how?

Housing and student residents

CONSULTED STAKEHOLDERS

Which offices/departments have reviewed your concept and are they confirmed as supportive? (Please do not provide a list of every individual consulted. Remain focused on stakeholders (e.g. ASUO, Office of the Provost, Registrar, Title IX Coordinator, etc.).)

Name	Office	Date
Residence Hall Association	Housing	Spring 2017
Family Housing and University Apartments Community Advisory Board	Housing	Spring 2017

Family Housing Rental Rates, Fees, Charges, and Eligibility, Areas

Reason for Policy:

This policy outlines matters relating to family housing available at the University.

Responsible Office:

For questions about this policy, please contact University Housing at 541-346-4277.

Enactment & Revision History:

Technical revisions enacted by the University Secretary on September 3, 2015.

Became a University of Oregon Policy by operation of law on July 1, 2014.

Former Oregon Administrative Rule Chapter 571 Division 22, Sections 0100-105.

[Reviewed by FHUA RLC July 25th, 2016](#)

Policy:

A. Rental Rates, Fees and Other Charges

(1) Monthly rental rates for ~~Amazon Family Housing, Westmoreland Family Housing, Spencer View Apartments, Graduate Village~~ and East Campus Family Housing are published annually [following review and approval by the Vice President and the UO Board of Trustees \(or designee\)](#) as a subsection of ~~Special Fees, Fines, Penalties, Service Charges, UO Policy 571.060(A).~~

(2) Security deposits, charges for late payment of rent, and other miscellaneous fees, fines and penalties as specified in the University's family housing leases are published annually as a subsection of Special Fees, Fines, Penalties, Service Charges, UO Policy 571.060(A).

B. Family Housing Eligibility and Lease Terms

(1) Eligibility for University-operated family housing shall be defined in the Family Housing/Apartments Lease agreement. ~~Eligibility for such housing shall be determined by the Director of University Housing in consultation with the Family Housing Board (571.022.0020-80(B)).~~

(2) Eligibility to lease Family Housing/ Apartments shall be determined by considering:

(a) That the essential mission of University Housing is to provide housing for matriculated University students;

~~(~~ b) That within its available stock of housing, the University should attempt to provide an appropriate housing option for as many students as possible;

(c) That University Family Housing/Apartments may constitute a significant financial benefit to its tenants;

(d) That many University students are the parents of minor children;

(e) That the housing needs of graduate and undergraduate students often vary;

(f) That appropriate housing options in the surrounding community for some students may be limited.

(3) Other non-financial lease terms for Family Housing/Apartments shall be determined by the Director of University Housing. ~~in consultation with the Family Housing Board (UO Policy 571.022.0020-80(B)).~~

(4) The provisions of leases developed pursuant to this policy, except for the monthly rent charges, may be waived in unusual circumstances. Tenants, or would-be tenants seeking a waiver should submit a request on a petition form ~~to the Director of University Housing who has authority to waive all provisions of family housing/apartment leases except the extension of credit and collection of rents, which can be waived only after consultation with the Director of Business Affairs through the University DashStudent Housing Portal.~~ [Applicants for a waiver will be advised of the decision within ten working](#)

~~days~~ Such a decision is within the sole discretion of these University officials. In making their decision, these officials shall objectively balance the needs, capabilities, circumstances, extenuations and responsibilities of the student along with the administrative practicalities, fiscal needs, safety and welfare requirements and evenhandedness obligations of the University.

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