

## POLICY CONCEPT FORM

<b>Name and UO Title/Affiliation:</b>	Katy Krieger; Interim Director of Faculty Personnel and Policy, Office of the Provost Allison Blade, Associate Vice President and Chief of Staff for the Office of the Provost
<b>Policy Title/# (if applicable):</b>	Student Grievance Policy
<b>Submitted on Behalf Of:</b>	Christopher P. Long, Provost and Senior Vice President
<b>Responsible Executive Officer:</b>	Office of the Provost

**SELECT ONE:**    **New Policy**                       **Revision**                       **Repeal**

**HAS THE OFFICE OF GENERAL COUNSEL REVIEWED THIS CONCEPT:**    **Yes**                       **No**

**If yes, which attorney(s):** Jeslyn Everitt

**GENERAL SUBJECT MATTER**

*Include the policy name and number of any existing policies associated with this concept.*

- [Student grievance policy](#)
- [Relevant CBAs](#) apply for employment related grievance policies and procedures
- [OA grievance policy](#)
- [Employee grievance policy](#) (for unrepresented, non-OA employees or where the CBAs are silent on a policy matter)

**RELATED STATUTES, REGULATIONS, POLICIES, ETC.**

Section of policy	Relevant university policy	Relevant department-level policy or procedure
Current policy for student grievances	<a href="https://policies.uoregon.edu/vol-5-human-resources/ch-11-human-resources-other/student-grievance-policy">https://policies.uoregon.edu/vol-5-human-resources/ch-11-human-resources-other/student-grievance-policy</a>	
Not relevant to students	<a href="https://policies.uoregon.edu/grievance-procedures">https://policies.uoregon.edu/grievance-procedures</a>	
OA policy only, not relevant to students	<a href="https://hr.uoregon.edu/oa-grievance">https://hr.uoregon.edu/oa-grievance</a>	

## STATEMENT OF NEED

*What does this concept accomplish and why is it necessary?*

We are seeking to revise the student grievance policy to include a clear and standard timeline for the appeals process between step 1 and step 2 of the grievance procedure. The current policy indicates that students can appeal but there is no set time limit, and we are concerned that appeals and subsequent outcomes/actions will be delayed. To better support students and administrators dealing with student grievances, we'd like to update the current language to state that there is a 30-day time limit to submitting an appeal. This aligns with the rest of the policy's timeline and keeps the number of days for filing consistent. Further, this timeline aligns with other grievance policies at UO.

## AFFECTED PARTIES

*Who is impacted by this change, and how?*

University of Oregon students and student support services (e.g., Student Advocacy Program) are most impacted as they adhere to all timelines dictated in the policy. At the moment, students and their support are unclear on the appeal timeline and how to engage in the second step of the student grievance process.

Administration and primary offices who handle student grievance matters will now have a clear appeal timeline, which they can communicate to faculty, administrators, and students. This also creates clear next steps for handling a "failure by the University to respond".

School/college and department/unit administrators handling student grievances will now have a clear appeal timeline.

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## CONSULTED STAKEHOLDERS

<b>Name</b>	<b>Office</b>	<b>Date</b>
Student Grievance Policy Advisory Group: Krista Chronister (Division of Graduate Studies), Jeslyn Everitt (OGC), Jesse Nelson (UESS), Ron Bramhall (OtP), Katy Krieger (OtP), Kathie Stanley (Student Life), Marcus Langford (Dean of Students), Jim Brooks (Financial Aid), Jula Pomerenk (University Registrar & SSEM)	Office of the Provost, Office of General Counsel, Division of Graduate Education, Undergraduate Education and Student Success, Office of Financial Aid, Registrar's Office and Student Services and Enrollment Management	November 2022-Present
Office of the Provost Policies Workgroup members: Tanya Gupta (career faculty, CAS) and Patricia Lambert (ttf, Design)	College of Arts and Sciences and College of Design	February 2023-Present (co-sponsored motion in Senate)
ASUO President Chloe Webster & ASUO input from elected student officials	ASUO (Chloe asked for input from a variety of ASUO affiliated students and provided our team with feedback)	November 2023-Present

Becky Girvan & Kristi Patrickus	Student Life	December 2023-January 2024
Norma Khedi and team	Accessible Education Center	September 2023-Present
Michael Griffel and team	University Housing	September 2023-Present
Nicole Commisiong	OICRC	September 2023-Present
Daphne Gallagher & Carol Stabile	Clark Honors College	September 2023-Present
Brett Harris	Ombuds Program	September 2023-Present
Jessica Price & Anna Shamble	OVPRI & OGC	November 2023
Karen Ford	Acting Executive Vice Provost (at the time of review)	November 2023
Daphne Gallagher, Jamie Buffalino, Collette Nilland, Stephen Duff, Dianna Carrizales-Engelmann, Sylvia Thompson, Deb Morrison, Leslie Straka, Michael Grose	Associate Deans for Undergraduate Studies (schools/colleges) or related	November 2023
Jennifer Espinola, Jen Reynolds, Sarah Keiski	Law	November 2023
John Weber	JSMA	November 2023
Brent Harrison & Chantelle Russell	PE & Rec	November 2023
Dennis Galvan	Interim Vice Provost of Academic Operations	November 2023
Hal Sadofsky	Interim Vice Provost of Academic Administration (at the time of review)	November 2023
Moira Kiltie	Associate VP and Chief of Staff of Knight Campus	November 2023
Jered Nagel	Assistant Vice Provost for Graduate Studies	November 2023
Julie Wren & Maureen Zalewski	Ballmer Institute	November 2023
Alicia Salaz	Vice Provost & Univ Librarian	November 2023
University Senate	Senate Exec and all senators	Senate Exec (11/8/23) Senate presentation #1 (11/29/23)

		Senate presentation #2 motion and vote (2/7/24)
PAC	PAC	Spring 2024 (presented and passed)
Deans, associate deans, and unit heads	All schools/colleges, academic/research units	Fall 2024/Winter 2025
Received feedback during student grievance training session about this particular update to the policy	(e.g., Jamie Bufalino from CAS)	Winter 2025